

**CLAYWORTH PARISH COUNCIL**

<b>Minutes of the Annual Parish Council Meeting</b>	
	<p>The annual meeting of the Clayworth Parish Council was held in the Memorial Hall on Tuesday 12<sup>th</sup> May 2015 at 835pm.</p> <p>Present were: Councillors J. Hunter Shaw, M. Booth, L. Clark, R. Clark, N. Fletcher and P. Fletcher.</p> <p>Also in attendance: K. Sutton (District Councillor) and C. Hollands (Clerk)</p>
13	<p>Acceptance of office by Councillors</p> <p>All Councillors elected following the uncontested election completed their Acceptance of Office Forms that were witnessed by the Clerk.</p>
14	<p>Election of Chairman</p> <p>Councillor J. Hunter Shaw was nominated by Councillor M. Booth and seconded by N. Fletcher. All Councillors voted in favour.</p>
15	<p>Election of Deputy Chairman</p> <p>Councillor M. Booth was nominated by Councillor L. Clark and seconded by R. Clark. All Councillors voted in favour.</p>
16	<p>Apologies for absence</p> <p>None</p>
17	<p>Declarations of interest</p> <p>None.</p>
18	<p>Minutes</p> <p>It was agreed that the minutes of the meeting held on Tuesday 14<sup>th</sup> April 2015, having been circulated, be accepted as a true and correct record. The Council approved the minutes and the Chairman duly signed them.</p>
19	<p>Matters arising from the minutes</p> <p>Minute 135 concerning Car Parking and pick up at the Blacksmiths Arms. The Clerk informed the meeting that he had written to Will Frankland outlining the Parish Councils concerns. A response had been received that signage is in place and that Taxi cabs have been made aware of the concerns and asked to use the Car Park at the rear of the premises to drop off and pick up their fares.</p>
20	<p>Finance</p> <p>a. A report on the Bank balances was noted.</p> <p>b. The following payments were agreed. Cheque numbers in brackets.  Grant to Five Villages First Responders £170 (101169)  SLCC Membership Renewal £77 (101170)  North Notts Landscapes Grass Cutting 11 March £55.20 (101171)</p> <p>c. The Parish Council Insurance renewal premium. The Clerk explained that the renewal premium from the Parish Council's current insurers has risen considerably. Some 20%. The Clerk had queried this increase and been informed that it is due to the level of claims made in general and in particular for roadside signs. The Clerk obtained an alternative quote from Came and Company who are supported by the SLCC. This quote is for £265 and the agreement can be</p>

Signed .....(Chairman).....Date

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	<p>extended for 3 years with a guarantee that no increase other than inflationary increases applied by insurer will be made. The policy is with Aviva and offers the same, or in fact slightly better level of cover in some respects, than that currently in force. After discussion it was agreed that the Aviva quote be accepted and the cheque for the first premium due was signed off. (101172)</p>
21	<p>Correspondence</p> <ol style="list-style-type: none"> <li>1. A letter from Bassetlaw District Council concerning new arrangements for the Community Infrastructure Levy and how they are to be applied. This to be circulated to Councillors for consideration.</li> <li>2. A letter received from a resident, Beverley Naylor, concerning a large iron manhole cover situated in the grass area adjacent to the bus shelter opposite The Green. The cover sits proud of the surrounding grass area by several inches and presents a hazard to those on foot. After discussion it was agreed that the Clerk make enquiries to establish who is responsible for the manhole and request that remedial action be taken.</li> <li>3. The Parish Council agreed to note various other items of correspondence that together with the above items are to be circulated to Councillors for information.</li> </ol>
22	<p>Order of business</p> <p>The Clerk outlined the correct procedure for Councillors to request agenda items and stressed the importance of adhering to that procedure for both reasons of transparency and to ensure that the public and Councillors alike being aware of the Meeting agenda, have the opportunity to contribute.</p>
23	<p>Parish Website</p> <p>The Clerk updated the meeting with progress on the website. It is anticipated that the July deadline will be met. Chairman and Deputy Chairman's photos are still outstanding.</p>
24	<p>Police PCSO proposals</p> <p>The proposal to reduce funding for PCSO's across the County and in consequence a reduction in numbers of 25% was discussed. A petition produced by the Union 'Unison' to retain PCSO's was also discussed and it was agreed that Councillors will circulate to gain support.</p>
25	<p>Defibrillator management</p> <p>There was a general discussion as to the current status of the newly installed defibrillator. The following points were agreed.</p> <ol style="list-style-type: none"> <li>1. The Memorial Hall Committee have added the defibrillator to their insurance at an annual premium of £17 plus a 'one off' admin charge of £27.</li> <li>2. Councillor N. Fletcher will maintain the equipment and organise a deputy in his absence.</li> <li>3. The cost of battery renewal will be £200 every 2 years.</li> <li>4. There are no other cost implications for the Parish Council.</li> </ol>
26	<p>Planning Application</p> <p>15/00503/CAT. Trees at Orchard Croft, St Peters Lane, Clayworth. Prune the overhanging branches of a neighbours Hornbeam tree.</p>

Signed .....(Chairman).....Date

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	<p>It was agreed that the Parish Council has no objection to the proposal in principle and no comment to make.</p>
27	<p>Any other business Residents of Church Lane wish to place some composting equipment on land opposite their homes. They have not been able to establish ownership of the land to request the owners' permission. It was agreed that the Clerk will make appropriate enquiries. Councillor M. Booth pinpointed the exact location on a map for the purposes of a search.</p>
28	<p>Date and time of the next meeting It was agreed that the next Parish Council meeting would be held on Tuesday 9<sup>th</sup> June 2015 in the Memorial Hall at 8pm. The Chairman closed the meeting at 9.17pm.</p>

Signed .....(Chairman).....Date